

Reconsideration of Library Material Form  
Union Free Public Library, Union CT

To request that the Union Free Public Library reconsider some item in their collection, a Union Library cardholder may request a copy of this form from the Library Director.

Complete the form in full, sign, and return to the Library Director.

The Library Director shall review the form and the material in question, make a decision, compose a reply, and send it to the cardholder who has requested the Reconsideration.

Please allow a timeframe of two weeks for the review and reply to be completed. Both the Reconsideration Form and the Letter of Reply shall go on file at the Library.

*The Union Free Public Library affirms the freedom to read, hear, and view as protected by the First Amendment of the U.S. Constitution.*

Name:

Address:

Phone Number:

Email:

Type of material being addressed:

Title:

Author:

How did you learn of this resource?

Did you read or examine the resource in its entirety? If not, which portions have you reviewed?

What concerns you about the resource?

What do professional review sources have to say about the resource?

Are there resources you would suggest to provide additional information or other viewpoints on this topic?

What action are you requesting be taken by the Library?

Signed:

Dated: